

Haxton Memorial Library
Board of Trustees Meeting
October 13, 2021

PRESENT: Kim Gibson, Carol D'Alba, Denise Dimatteo, Jessica Baker, Dan Groth, Justin Staebell, Carol Glor (representing Town of Oakfield)

Meeting called to order at 6:36 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Justin Staebell with second by Jessica Baker to approve September 8, 2021 minutes. All in favor. Motion carried.

TREASURER'S REPORT: September month end report shows \$71,453.41 in checking. \$84,454.28 in savings. Motion by Jessica Baker with second by Justin Staebell to approve September report with correction to savings from 84,452.89 to 84,454.28. All in favor. Motion carried.

Bills for October total \$2,727.17. Motion by Jessica Baker with second by Justin Staebell to pay October bills. All in favor. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- FALL HOURS CHANGED: Open on Saturdays, closed Fridays. The posted hours on the library door have been changed.
- GO ART WORKSHOP: Haxton library hosted the workshop on September 18. Kim Gibson and Jessica Baker attended. Grant applications due end of November.
- LION'S CLUB BENCH: The town will pour the concrete slab next spring. The bench will be put into storage until then.
- BOOK CLUB: 14 people attended the October 13 meeting. The next meeting will take place December 1 at 1 pm and they will discuss *The Music of Bees*. Kim Gibson will look into getting this and other library news into the school newsletter.
- CHILDREN'S CLERK (AMY): Amy Joslyn is doing a great job.
- 2022 BUDGET:
 - The town revenue sources have not increased and are still receiving a cut to sales tax of around \$200,000. The town voted no to restoring the library budget to the prepandemic amount. The town will provide the library with a budget of \$80,000 plus \$6,000 for retirement for the 2022 year.

- The town is willing to discuss providing funds for an attorney in 2023 to aid in the library recharter as a school district library. They will also turn over the building (assessed at around \$200,000) to the library upon successfully rechartering. Need to look into what costs are associated with signing over the building.
 - Once the library becomes a school district library the library tax line on the town budget will transfer to the school district budget.
 - The library will also receive around \$4,000 from the county that needs to be spent before 2022. These funds will go toward new library materials.
- NYLA: November 4-5 in Syracuse. Kim Gibson will attend with the Corfu and Bergen directors.

NEW BUSINESS

- SCARECROW: This year's scarecrow is Pete the Cat. Kim Gibson also included a Pete the Cat storywalk with a gummy pizza prize for children.
- VOLUNTEER APPROVAL: Pam Covert and Alice Santy have been approved to volunteer.
- AT&T PHONE LINE: Kim Gibson received notice that AT&T is removing the library's landline. Kim will attempt to switch to Verizon to keep the landline. AT&T will extend service through December. Kim will also check into switching the phone line to Spectrum.
- POSSIBLE ADDITIONAL COUNTY FUNDING: Kim Gibson received an email from Matt Landers (county manager) asking for information on extra funds for 2022 projects. This email was also sent to the other libraries in Genesee County. The directors sent a group email asking for \$2,000 each (\$12,000 total) to be spent on technology/materials. Carol Glor will call Matt and ask for clarification on additional funds on behalf of Haxton library.
- RE-CHARTER: Process is moving forward.
- CLEANING POSITION: Kathy Engle resigned from the cleaning position. Adding a new employee to clean will increase the worker's compensation. The town uses a company to clean every other week – Kim Gibson will look into using the same company to clean the library with no extra liability because it is a town building. Carol Glor will find out company name/pricing.
- KIM'S TIME OFF (BOARD MEETING CHANGE?): Kim requested time off November 15. She will be gone November 10 (next board meeting date). Meeting moved to November 17 at 6:30 pm.

NEXT MEETING: November 17 @ 6:30 pm.