

Haxton Memorial Library  
Board of Trustees Meeting  
April 20, 2022

PRESENT: Kim Gibson, Carol D'Alba, Denise Dimatteo, Jessica Baker, Dan Groth, Justin Staebell

Meeting called to order at 6:36 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Carol D'Alba with second by Denise Dimatteo to approve March 2022 minutes. All in favor. Motion carried.

TREASURER'S REPORT: March month end report shows \$109,012.16 in checking. \$84,462.70 in savings. Motion by Denise Dimatteo with second by Dan Groth to approve March report. All in favor. Motion carried.

Bills for April total \$3,554.65. Motion by Jessica Baker with second by Dan Groth to pay April bills. All in favor. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- TALENTED THURSDAYS: 20 people attended the adult session in February. 25 children signed up for the April children's art class with Mandy Humphrey. There may be funds left in the grant to extend art classes through the fall.
- MEETING WITH PAT, TOM AND LISA SUMMARY: The meeting was informative. Kim Gibson will receive samples of marketing materials and powerpoints. Nioga paid Pat Fagan's fees in full. Haxton library will be responsible for lawyer fees only. Pat Fagan will attend the May board meeting. Carol D'Alba contacted lawyer Robert Scofield to set up an initial meeting. The board will also look into obtaining a service agreement with the town of Oakfield for fixed costs such as land maintenance and snow removal.
- GOART CEREMONY: Kim Gibson and Jessica Baker attended the award ceremony and accepted a \$5,000 check on behalf of Haxton Memorial Library to fund Talented Thursdays.

NEW BUSINESS

- SUE ZIELOF (THE GOOSE): Kim Gibson met with her on March 17. She is interested in collaborating with the library on future programs.
- WIFI REPLACEMENT: The wifi modems were both replaced/upgraded. The cost came to

\$1,232.50. The library currently pays a monthly bill of \$129.98 for internet and IP addresses. Kim Gibson will look into trying to reduce this bill.

- STEPHEN HAWLEY STATE GRANT: The library received a grant of \$1,923 for the purchase of new print and electronic materials. Kim Gibson sent a handwritten thank you letter on behalf of the library and board members.
- FLOWERS ON MAIN STREET: Carol D'Alba donated \$30 to purchase a flower planter in honor of the library.
- BENCH LOCATION: A concrete slab for the Lion's Club bench will be poured in the next 3 weeks. It will be placed on the sidewalk near the front entrance tree.
- CARD MAKING GROUP: Facility use form signed for Becky O'Donnell – last Wednesday of the month for a card making group.
- DAN GROTH: Resigned from the library board, will continue to fulfill his board duties through June 30. A new board member will need to be appointed for the remainder of his term.

NEXT MEETING: May 11<sup>th</sup> @ 6:30 PM

Meeting adjourned at 8:00 pm.