

Haxton Memorial Public Library
Board of Trustees Meeting
May 19, 2025

PRESENT: Kim Gibson, Carol D'Alba, Denise DiMatteo, Lynette Crawford, Jessica Baker, Janet Klotzbach

ABSENT:

CALL TO ORDER:

Meeting called to order at 6:35 pm

ADOPTION OF THE AGENDA:

Motion by Denise DiMatteo with second by Lynette Crawford to adopt the agenda for May. Motion carried.

APPROVAL OF THE MINUTES AND FINANCIAL REPORT:

APPROVAL OF SECRETARY'S MINUTES:

Motion by Denise DiMatteo with second by Lynette Crawford to approve April 21, 2025 minutes with changes. Motion carried.

TREASURER'S REPORT:

April month end report shows \$189,343.59 in the checking account. \$68,964.92 in the savings account. Motion by Janet Klotzbach with second by Jessica Baker to accept Treasurer's report/financial report. Motion carried.

APPROVAL OF THE PAYMENT OF THE BILLS:

Bills for May total \$7,068.05. Motion by Lynette Crawford with second by Janet Klotzbach to pay May bills. Motion carried.

PUBLIC COMMENTS:

None at this time.

OFFICERS' REPORTS:

None at this time.

CORRESPONDENCE:

- Nioga - Summer Reading Grant - \$400
- Misc Grant - \$2,070 towards books
- Oakfield Alabama Lions Club - Donations \$500 towards summer reading
- Go-Art Grant - \$5,000

LIBRARY MANAGER REPORT:

As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS:

- PETITION OF DISSOLUTION (TOWN RESOLUTION): The town of Oakfield board members signed the document.
- RETIREMENT-UPDATE: Kim Gibson sent the paperwork to Joanne Amon to rectify the situation.
- ANNUAL DINNER (MAY 21, 2025): Staff members and board members will attend. Carol D'Alba is bringing the basket donation.
- BUDGET (7/25-6/26): No new update at this time.
- PATRON COMPUTERS: Kim Gibson ordered the computers.

NEW BUSINESS:

- STATE REGISTRATION CHANGES: The board reviewed required and suggested improvements from the state. Motion to approve revisions to the bylaws by Denise DiMatteo with second by Lynette Crawford. Motion carried.
- LIBRARY VISITS PROGRAM - RICHTER'S: Janet Klotzbach called Richmond Library to check on the Sage program. It no longer exists and was replaced with the "Library Visits" program, which is available on their website. All volunteers must come through the Office of the Aging, and the program is coordinated through Richmond Library. A link to the program can be added to Haxton Library's website.
- SUMMER READING KICKOFF CARNIVAL (MESS FEST): The carnival will take place on June 26, 2025 at 6:30 - 7:30 pm. Volunteers should arrive at 6 pm.
- OUTSIDE FAUCET: Kim Gibson will contact a plumber for a quote to replace the outside faucet.

ADJOURNMENT:

Motion to adjourn meeting at 8:19 pm by Lynette Crawford with second by Denise DiMatteo.
Motion carried.

NEXT MEETING: June 16, 2025 at 6:30 PM