

Haxton Memorial Library
Board of Trustees Meeting
July 13, 2022

PRESENT: Kim Gibson, Carol D'Alba, Denise Dimatteo, Lynette Crawford, Jessica Baker, Pat Fagan

Meeting called to order at 6:25 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Denise Dimatteo with second by Jessica Baker to approve June 2022 minutes. Motion carried.

TREASURER'S REPORT: June month end report shows \$97,210.73 in checking. \$84,466.91 in savings. Motion by Jessica Baker with second by Denise Dimatteo to approve June report. Motion carried.

Bills for July total \$3,201.39. Motion by Denise Dimatteo with second by Jessica Baker to pay July bills. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- OAKFIELD ART SHOW/TERRY KOLB: Terry Kolb told Kim Gibson that he is insured for the art work. He volunteered to watch over the art during the "Christmas in the Village" event in December. He will take pictures of the space where the art will be displayed to send to Anthony Terrell prior to set up. A vote on this show is tabled till August.
- MEETING WITH PAT FAGAN: Pat Fagan met with Kim Gibson on 6/22/22 to go over SWOTS results. Pat Fagan then presented these results to board members at the July meeting. She has 3 "asks" of the board:
 - 1- Post "Free wifi" signage around the library to advertise this service to the public.
 - 2- Pay for Facebook advertising that specifically targets Alabama residents. The fee should be ~ \$10/month.
 - 3- Pay for a professionally designed library logo. This fee should be ~ \$125.

Motion to approve amount not to exceed \$300 for marketing purposes by Lynette Crawford with second by Jessica Baker. Motion carried.

Carol D'Alba will contact assemblyman Steve Hawley about erecting library signs on roads leading to the building and share concerns about library funding.

Pat Fagan will use Wix to update the library website and create/send a library newsletter to patrons. She will also create a library statistics page to include in the school district newsletter sent out in the fall or winter. She will take pictures and gather information from board members at the August meeting to create trustee profiles to add to library website.

Jessica Baker will send Kim Gibson meeting minutes for the past year to post to the library's website.

- **LAWYER QUESTIONS:** Should we ask the town of Oakfield to cover the library's budget for the entire 2023 year? Carol D'Alba emailed Carol Glor (town of Oakfield board member) that the library anticipates the town will cover all of next year's budget. Pat Fagan recommends that attorneys for the town, library and school district will work out how to refund excess budget money after the vote. Carol D'Alba will set up a meeting with John Figus, Oakfield-Alabama school district superintendent, to apprise him of the restructuring process.
- **LION'S CLUB:** The bench was installed. The club also donated \$100 for the summer reading program. Kim Gibson will send a thank you note to the Lion's Club for the bench and donation.
- **LANDSCAPING:** Peggy Lamb and Anne Engel paid Sally Amend \$100 to improve landscaping outside the library. The library's hose broke. Lynette Crawford will bring a replacement hose and reel this week. Carol D'Alba and Lynette Crawford plan to work on underdeveloped areas this week.
- **TALENTED THURSDAYS:** The program has had great turnouts so far. The next paint night on 7/14 has a wait list. The flower arrangement class for adults will take place on 7/21.
- **HAXTON BOOK CLUB:** 5 people attended the July meeting. The next meeting is scheduled for August 10th from 1-2 pm. They will read and discuss *The Magnificent Life of Marjorie Post*.
- **KICK-OFF CARNIVAL:** The carnival was a great success with over 200 people in attendance. Kim Gibson published an article covering the event with the Batavian and the Daily News.
- **OUTREACH FOR TODDLERS:** Amy Joslyn will run this event at the Goose community center August 6th and 27th. The library does not have Saturday hours in the summer and these meetings will resume at the library once fall hours begin in September. She will pass out coloring sheets or bookmarks with library information on them at these meetings.
- **PARK PROGRAM UPDATE:** The first week had around 30 children attend. Kim Gibson will review library rules with children and looks forward to a successful summer.

NEW BUSINESS

- **SUMMER READING UPDATE:** As of 7/13:
 - 98 children signed up
 - 8 teens signed up
 - 1,120 minutes read
 - 51 raffle tickets submitted
 - 32 children attended the sand art program
- **VOLUNTEER APPROVAL:** 4 pre-teen/teen applications submitted for board approval. Great volunteering trend!
- **FINE FREE?:** Tom Bindeman brought up moving all libraries in Genesee county to fine free at

last Nioga zoom meeting. A vote on this is tabled till next board meeting.

- NYLA/ARSL??: The NYLA conference will be held in Saratoga Springs November 2-5. The ARSL conference will be held in Chattanooga, TN this year. Kim Gibson will look into travel expenses for these conferences.
- CLERK POSITION: Vicki Carroll is resigning at the end of July. Kim Gibson requested the board's help in finding a person who will be the right fit for this position. If no one is found by 7/22, the position will be advertised publicly.

NEXT MEETING: August 10th @ 6:30 PM

Meeting adjourned at 8:40 pm.