

Haxton Memorial Library
Board of Trustees Meeting
April 12, 2023

PRESENT: Kim Gibson, Carol D'Alba, Denise DiMatteo, Jessica Baker, Lynette Crawford, Patt Fagan

Meeting called to order at 6:35 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Denise DiMatteo with second by Lynette Crawford to approve March 2023 minutes.

Motion carried.

TREASURER'S REPORT: March month end report shows \$105,077.75 in checking. \$84,479.59 in savings. Motion by Jessica Baker with second by Denise DiMatteo to approve March report. Motion carried.

Bills for April total \$5,025.87. Motion by Lynette Crawford with second by Jessica Baker to pay April bills. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- PATT'S UPDATE: Patt Fagan distributed an update on the library restructuring process with completed tasks, upcoming tasks and press releases.
- INFORMATIONAL MEETING: Meeting took place on March 28 at 7 pm. It was well received by those in attendance.
- ONE ON ONE TRUSTEES MEETING: Board members will be available Thursday, April 13 from 7 pm - 8 pm and Saturday, April 15 from 11 am – 12 pm to meet with people to answer questions relating to the upcoming vote.
- POSTCARDS TO SEND OUT: Board members will fill out reminder postcards to mail to supporters before the vote on Thursday, April 13.
- COMPUTER TRAINING CLASSES: Trainings will continue to take place at the library once a month.
- BOOK CLUB: 11 people attended the last meeting. The next book will be *The Man Who Died Twice* by Richard Osmond.
- TALENTED THURSDAYS: 24 people attended the Brushstrokes session. 13 people signed up to attend the second session for Kathie Baker's luminaries.

- NARCON TRAINING: Kim Gibson, Amy Joslyn and Tiffany Gould attended the Narcon training. They received 4 doses for the library and a certificate of training.
- MAINTENANCE (TOWN): The village of Oakfield agreed to pick up the yard work, snow removal and waste removal from the town of Oakfield for the library. They will send Carol D'Alba an official notice and the library's lawyer will draft an MOA.
- CHECK FROM OA-CSD (3/10): Kim Gibson received a check for \$600 from the school.

NEW BUSINESS

- SUMMER READING PREP (DONATION REQUEST LETTERS SENT OUT): This year's theme is "All Together Now". Kim Gibson sent out donation request letters and received donations from Lamb Farms, Terry Hills Golf Course, and the Batavia Country Club. The summer reading carnival will take place on June 29 at 6:30 pm. Board members and volunteers will arrive at 6:00 pm to help set up.
- NIOGA WORKSHOP (SIRSI, MOBILESTAFF WORKSHOP): Kim Gibson will attend this workshop on Friday, April 21. She will receive an Ipad for the library.
- NIOGA DINNER/BASKET: The dinner will be May 17 at the Batavia Downs. Lynette Crawford and Carol D'Alba will put together a basket for the raffle. Motion to approve funding, not to exceed \$100, for the library staff to attend the dinner by Lynette Crawford with second by Carol D'Alba. Motion carried.
- VILLAGE "FLOWERS ON MAIN": Carol D'Alba donated \$30 to purchase flowers for the library.
- GOART REGRANT AWARDS CEREMONY (KIM/JESS): Kim Gibson and Jessica Baker will attend the ceremony on Saturday, April 22 at Hoag Library. They will receive a check for the \$5,000 art grant.
- VOLUNTEER FORM APPROVED (GENESEE JUSTICE): Motion by Denise DiMatteo with second by Jessica Baker to approve Sandra Berrios to volunteer at the library. Motion carried.
- LABOR DAYS: Jamie Martin Lindsley asked the library to participate with a table at Labor Days this year.

NEXT MEETING: May 10th @ 6:30 PM

Meeting adjourned at 7:37 PM.