

Haxton Memorial Public Library
Board of Trustees Meeting
August 27, 2026

PRESENT: Carol D'Alba, Kim Gibson, Denise DiMatteo, Lynette Crawford, Jessica Baker, Jacqueline Williams

CALL TO ORDER:

Meeting called to order at 6:36 pm

ADOPTION OF THE AGENDA:

Motion by Lynette Crawford with second by Denise DiMatteo to adopt the agenda for August.
Motion carried.

APPROVAL OF BOARD MINUTES:

Motion by Denise DiMatteo with second by Lynette Crawford to approve July 15, 2026 minutes with changes. Motion carried.

TREASURER'S REPORT:

July month-end report shows \$10,298.40 in the checking account. \$132,189.94 in the savings account. \$100,000.00 in certificates of deposit. Lynette Crawford transferred \$50,000 from savings to checking. Motion by Jessica Baker with second by Jacqueline Williams to accept Treasurer's report/financial report. Motion carried.

APPROVAL OF THE PAYMENT OF THE BILLS:

Bills for August total \$6,528.05. Motion by Lynette Crawford with second by Jacqueline Williams to pay August bills. Motion carried.

PUBLIC COMMENTS:

None at this time

OFFICERS' REPORTS:

President Carol D'Alba reported that the library received its permanent charter.

CORRESPONDENCE:

- Thank you from Lanora Thompson for library manager participating in their Alabama's Bicentennial Celebration 7/11
- Email from Nioga regarding new Executive Director/introduction email from Frank Sykes
- GoArt check received in mail on 8/10

LIBRARY MANAGER REPORT:

- As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights program attendance throughout the month and the various meetings attended in support of the library.
 - Monthly Revenue Reporting: As submitted by Kim Gibson, Library Manager, and on

- file at the library office.
- Circulation Report: As submitted by Kim Gibson, Library Manager, and on file at the library office.

OLD BUSINESS:

- AIR CONDITIONER QUOTES/STATE CONSTRUCTION GRANT: Kim Gibson gathered quotes to replace the AC units from several different companies. There is still no news on the status of the construction grant.
- ENDING SUMMER READING STATS: 98 children signed up and read 64,917 minutes. 925 children attended summer reading programs. 23 teens signed up and read 95,762 minutes. 145 teens attended summer reading programs. 39 adults signed up and read 46,692 minutes. Kim Gibson will write a press release on these stats and submit to the Batavian.

NEW BUSINESS:

- OAKFIELD CELEBRATION OF AMERICA'S 250TH ANNIVERSARY (LIBRARY'S PARTICIPATION): The library participated and had a table at the celebration. 50 people stopped by the library table.
- COUNTY FUNDING MEETING: Kim Gibson talked with the county about library funding. It was well received by the county.
- MEET AND GREET NEW NIOGA EXECUTIVE DIRECTOR 8/19: Kim Gibson met the new Nioga Executive Director.
- BETTERMENT COMMITTEE FACILITY USE REQUEST (LABOR DAZE): Oakfield Betterment Committee filled out a facility use request form for Labor Daze. They will use the parking lot and outside utilities.
- JORDYN TORREY AUGELLO MEMORIAL FOUNDATION: They donated a beautiful three seat rocking chair to the children's room along with a donation of \$5,000.
- SNOW SHOVELING: Carol D'Alba will confer with the village about plowing. Fava Brothers sent Kim Gibson a new quote similar to last year's quote.
- LIBRARY CLERK POSITION: Kim Gibson is looking for a new library clerk. She advertised on Facebook and in the Daily News.
- NYS RETIREMENT: Kim Gibson received a letter from the NYSLRS about a payment deficiency. Payments are due in December. Lynette Crawford will reach out to get clarification on payments.

ADJOURNMENT:

Motion to adjourn meeting at 7:42 pm by Lynette Crawford with second by Denise DiMatteo.

Motion carried.

NEXT MEETING: September 24, 2026 at 6:30 PM