

Haxton Memorial Public Library
Board of Trustees Meeting
June 15, 2026

PRESENT: Carol D'Alba, Kim Gibson, Denise DiMatteo, Lynette Crawford, Jessica Baker, Janet Klotzbach

CALL TO ORDER:

Meeting called to order at 6:30 pm

ADOPTION OF THE AGENDA:

Motion by Denise DiMatteo with second by Janet Klotzbach to adopt the agenda for June with addition of Labor Daze under new business. Motion carried.

APPROVAL OF BOARD MINUTES:

Motion by Denise DiMatteo with second by Lynette Crawford to approve May 18, 2026 minutes with changes. Motion carried.

TREASURER'S REPORT:

May month-end report shows \$40,713.266 in the checking account. \$79,618.34 in the savings account. \$150,000.00 in certificates of deposit. Motion by Jessica Baker with second by Denise DiMatteo to accept Treasurer's report/financial report. Motion carried.

APPROVAL OF THE PAYMENT OF THE BILLS:

Bills for June total \$10,733.73. Motion by Lynette Crawford with second by Denise DiMatteo to pay June bills. Motion carried.

PUBLIC COMMENTS:

None at this time

OFFICERS' REPORTS:

Vice President of Finance Lynette Crawford recommended moving a portion of the money from the certificate of deposit into savings. The current certificate of deposit of \$150,000 is maturing on June 17, 2026. Lynette recommended moving \$50,000 plus interest earned into the savings account and reinvesting \$100,000 in a new certificate of deposit. Motion by Denise DiMatteo with second by Janet Klotzbach to reinvest \$100,000 into a certificate of deposit. Motion carried.

CORRESPONDENCE:

None at this time.

LIBRARY MANAGER REPORT:

- As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights program attendance throughout the month and the various meetings attended in support of the library.
- Monthly Revenue Reporting: As submitted by Kim Gibson, Library Manager, and on file at the

library office.

OLD BUSINESS:

- DAY OF CARING (5/21/26): Kim Gibson met with the volunteers. They landscaped outside the library and did a great job.
- PILOT PROGRAM: Denise DiMatteo will continue to follow up with information.
- SUMMER READING UPDATE: The library staff is prepared for summer reading. New adult programs will be added this year.
- BUDGET RESULTS: The budget referendum passed - Whereas, the adoption of this 2026-2027 budget for the Haxton Memorial Public Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Haxton Memorial Public Library voted and approved to exceed the tax levy limit for 2026-2027 by at least the sixty percent of the board of trustees as required by state law on March 16, 2026. The results of the library budget vote are as follows: 325 yes, 123 no. New board member Jacqueline Williams was voted in with 385 votes.

NEW BUSINESS:

- FOURTH OF JULY: Motion by Lynette Crawford with second by Janet Klotzbach to close the library on Friday, July 3, 2026, for the Independence Day holiday. Motion carried.
- KIM'S TIME OFF: Kim Gibson will be off June 29, 30 and July 1, 2, 6. Motion by Lynette Crawford with second by Janet Klotzbach to approve time off for June 29, 30 and July 1, 2, 6. Motion carried.
- LABOR DAZE: The library will be open September 4, 2026. Fall hours will be delayed by one week and begin on September 8, 2026.
- 2026-2027 CALENDAR: The board set the calendar for the 2026-2027 year with the following days closed for holidays: 7/3/26, 9/7/26, 10/12/26, 11/11/26, 11/26/26, 12/24/26, 12/25/26, 12/26/26, 12/31/26, 1/1/27, 1/18/27, 2/15/27, 5/31/27.

EXECUTIVE SESSION:

Motion to move into executive session at 7:38 pm by Lynette Crawford with second by Janet Klotzbach. Motion carried.

Motion to exit executive session at 7:53 pm by Lynette Crawford with second by Carol D'Alba. Motion carried.

- **SALARY INCREASES:** Discussed in executive session. Motion to approve the Schedule A wages table, effective for hours worked as of 7/1/26 by Denise DiMatteo with second by Carol D'Alba. Motion carried.

ADJOURNMENT:

Motion to adjourn meeting at 8:03 pm by Janet Klotzbach with second by Denise DiMatteo.
Motion carried.

NEXT MEETING: July 15, 2026 at 6:30 PM