

Haxton Memorial Library
Board of Trustees Meeting
February 15, 2023

PRESENT: Kim Gibson, Carol D'Alba, Denise DiMatteo, Justin Staebell, Carol Glor (representing town of Oakfield)

Meeting called to order at 6:34 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Lynette Crawford with second by Justin Staebell to approve December 2022 minutes.
Motion carried.

TREASURER'S REPORT: January month end report shows \$43,659.87 in checking. \$89,476.86 in savings. Motion by Denise DiMatteo with second by Justin Staebell to approve January report.
Motion carried.

Bills for February total \$4,055.82. Motion by Denise DiMatteo with second by Lynette Crawford to pay February bills. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

PATT'S UPDATE: See attached report

Public meeting date set for Tuesday, March 28th at 7:00 pm.

Two follow-up meetings are set for Thursday, April 13th from 7:00-8:00 pm and Saturday, April 15th from 11:00 am to noon.

Quote for printing tri-fold public mailer: \$1,039.51

LAWYER DRAFTS: Patt Fagan will forward drafts of public mailer and public presentation to library attorney for approval.

BUDGET (RE-CHARTERED 2024) APPROVE: Proposed budget will equate to \$57.22 per \$1,000 assessed value for a total of \$158,790 due from taxes. Motion by Lynette Crawford with second by Carol D'Alba to approve 2024 Total Budget in the amount of \$174,490. Motion carried.

GO ART GRANT 2023: Kim Gibson and Jessica Baker continue to set up programs for 2023.

WINTER READING PROGRAM: Amazing results. Currently over 40 participants and the list is growing.

TRUSTEE TRAINING: New state law requires trustees to have two credit hours of professional development annually. NIOGA sent notice to trustees offering online classes. Trustees will sign up at their own convenience.

NARCON AGREEMENT: Denise DiMatteo reviewed Narcon Agreement for Kim Gibson's signature. The Genesee County Health Department is currently looking into the cost of an AED.

NEW BUSINESS

DEMENTIA WORKSHOP: Three people attended. It was not marketed properly.

ANNUAL REPORT: Carol D'Alba signed the library's required annual report.

NEXT MEETING: March 8th @ 6:30 PM

Meeting adjourned at 8:53 PM.