

Haxton Memorial Public Library
Board of Trustees Meeting
July 15, 2026

PRESENT: Carol D'Alba, Kim Gibson, Denise DiMatteo, Lynette Crawford, Jessica Baker, Jacqueline Williams

CALL TO ORDER:

Meeting called to order at 5:22 pm

ADOPTION OF THE AGENDA:

Motion by Denise DiMatteo with second by Lynette Crawford to adopt the agenda for July with addition of Policies 800.05 and 800.09 under new business. Motion carried.

APPROVAL OF BOARD MINUTES:

Motion by Lynette Crawford with second by Denise DiMatteo to approve June 15, 2026 minutes with changes. Motion carried.

TREASURER'S REPORT:

June month-end report shows \$23,329.34 in the checking account. \$132,021.64 in the savings account. \$100,000.00 in certificates of deposit. Motion by Jessica Baker with second by Jacqueline Williams to accept Treasurer's report/financial report. Motion carried.

APPROVAL OF THE PAYMENT OF THE BILLS:

Bills for July total \$4,365.32. Motion by Denise DiMatteo with second by Lynette Crawford to pay July bills. Motion carried.

PUBLIC COMMENTS:

None at this time

OFFICERS' REPORTS:

None at this time.

CORRESPONDENCE:

None at this time.

LIBRARY MANAGER REPORT:

- As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights program attendance throughout the month and the various meetings attended in support of the library.
 - Monthly Revenue Reporting: As submitted by Kim Gibson, Library Manager, and on file at the library office.
 - Circulation Report: As submitted by Kim Gibson, Library Manager, and on file at the library office.

OLD BUSINESS:

- SUMMER READING UPDATE: Attendance is up, programs are going well!

NEW BUSINESS:

- AIR CONDITIONERS: Kim Gibson had the air conditioner serviced. She recommended the board begin to prepare to replace the old units in the near future. She will gather at least 3 written quotes to replace the units.
- POLICIES: Motion to approve changes to Banking Policy 800.05 and Credit Card Policy 800.09 by Carol D'Alba with second by Denise DiMatteo. Motion carried.

ADJOURNMENT:

Motion to adjourn meeting at 6:03 pm by Denise DiMatteo with second by Lynette Crawford.
Motion carried.

NEXT MEETING: August 20, 2026 at 6:30 PM