

Haxton Memorial Library
Board of Trustees Meeting
August 12, 2020

PRESENT: Kim Gibson, Anne Engel, Carol D'Alba, Dan Groth, Jessica Baker, Chuck Carroll
(representing Town of Oakfield)

Meeting called to order at 7:03 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Carol D'Alba with second by Dan Groth to approve June 10, 2020 minutes. All in favor.
Motion carried.

TREASURER'S REPORT: June month end report shows \$91,885.32 in checking. \$36,313.13 in savings. Bills for July total \$3,796.77. Motion by Carol D'Alba to approve treasurer's report and payment of bills. Jessica Baker second. All in favor. Motion carried.

July month end report shows \$82,469.08 in checking. \$36,435.72 in savings. Bills for August total \$3,318.26. Motion by Jessica Baker to approve treasurer's report and payment of bills. Carol D'Alba second. All in favor. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- REOPENING PLAN (PHASE 3 - OPEN REGULAR HOURS): The library is still in phase 3 with regular summer hours. Patrons complying with health regulations.
- SUMMER READING UPDATE: Summer reading videos and activities posted daily to Facebook.
- BOOK CLUB (AUGUST 19TH): Club will meet August 19 in Triangle park to discuss *Book Woman of Troublesome Creek*.
- LANDSCAPING AROUND THE LIBRARY: Thank you to Carol D'Alba for taking care of the landscaping around the library.

NEW BUSINESS

- DONATIONS FROM ANN ORLOWSKI: Memorial donations total around \$450. Ideas for money include: a new DVD rack, library programs, or funding 1 year of Hoopla.
- JOB DEVELOPMENT (APRIL): April Hooten started July 30 at 22 hours per day. She is a

great help.

- YOUNG VOLUNTEERS: Helping out for 1 -2 hours at a time; following health and safety protocols.
- HOOPLA FOR NEXT YEAR: Nioga passed responsibility of paying for Hoopla to individual libraries next year. The average cost for Haxton Memorial Library will be around \$361. The library will pay for 1 year and then reassess whether or not to continue paying for the service.
- REBATE (JOANNE AMON): The library paid employee salaries during shutdown. The accountant submitted a rebate request on behalf of the library for \$3,484.87.
- NIOGA UPDATE: Kim attended a telephone conference with Nioga. There will be budget cuts and a deficit of 22 – 23% for the coming year. There may be some cuts to service, but Nioga will make delivery, cataloging and maintenance of the system a priority.
- NEW POSSIBLE TRUSTEE: Justin Stabell is interested in joining the board.
- FALL HOURS: Hours will start the day after Labor Day (September 8). Changes include no Friday hours and Saturday hours from 9-12. Thursday night hours from 6:30 – 8:30 will be suspended until library programs can resume.

NEXT MEETING: September 9th at 7 pm.