

Haxton Memorial Library
Board of Trustees Meeting
August 16, 2023

PRESENT: Kim Gibson, Carol D'Alba, Denise DiMatteo, Lynette Crawford, Jessica Baker, Janet Klotzbach

Meeting called to order at 6:28 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Lynette Crawford with second by Denise DiMatteo to approve July 2023 minutes. Motion carried.

TREASURER'S REPORT: July month end report shows \$70,329.61 in checking. \$84,485.24 in savings. Motion by Jessica Baker with second by Janet Klotzbach to approve July report. Motion carried.

Bills for August total \$3,220.22. Motion by Denise DiMatteo with second by Jessica Baker to pay August bills. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- **LAWYER UPDATE:** The library board met with the lawyer on June 26. Next meeting set for July 31 at 6:30 pm. A library mission statement was made. Reviewed the positions of library treasurer versus VP for finance. Signed consents to serve and oaths of office. Discussed completing an assessment of library assets.
- **SUMMER READING UPDATE:** 91 children signed up. 985 people in attendance for 31 children's programs. 30,459 minutes read by children. 22 teens signed up and read 37,620 minutes. 95 adults participated with 445 material check outs. Ice cream social will be held August 17 at 6:45 pm.
- **SAC COMMITTEE:** Met July 26. Discussed delivery increase, central website, Barker library incident and workshops to prepare libraries to deal with issues like the one at Barker.
- **RICHTER'S DONATION:** The Richters donated \$1,500 to the library. Kim Gibson will send a thank you card.
- **ALABAMA MONEY:** Carol D'Alba will contact the town of Alabama and check on the remaining money to be sent to the library.

NEW BUSINESS

- CLEANING AND WEEDING: Weeded the biographies and will continue with adult fiction.
- JOB DEVELOPMENT: Worker was somewhat helpful cleaning and weeding books. Employed and paid through Genesee county youth bureau. She finishes this week.
- COUNTY FUNDING MEETING: Leroy, Bergen and Corfu libraries sent representatives to the meeting. It went well.
- BOOK CLUB: 11 people attended the discussion of *The Children's Blizzard* on July 19. Next discussion will be on *Ghostbread*. The author may be able to join via Zoom.
- LABOR DAYS (REQUEST TO USE THE LIBRARY): Darla Allan requested to use library space. Motion to approve use of library space by the Labor Days committee pending a signed facilities use agreement by Denise Dimatteo with second by Lynette Crawford. Motion carried.
- FACILITY REQUEST: Paige Wasilewski requested to use the library for a Girl Scouts recruitment program September 16 from 10 am – 11:30 am. Motion by Lynette Crawford with second by Denise Dimatteo to approve use for this program. Motion carried.
- GO ART WORKSHOP: Grant workshop will take place at Haxton Library September 9 from 10 am – 11 am. Motion to approve use of library facilities pending signed facilities use agreement by Denise Dimatteo with second by Lynette Crawford. Motion carried.
- BEES!: Dead bees found in the children's room and many live ones up in the lights. Kim Gibson called the town several times. They came out to inspect the problem and will spray and dust for bees and fill in the gaps behind the A/C unit.
- KIM'S TIME OFF REQUEST (EYE PROCEDURE): Kim Gibson will take off August 22, 24, 25, 28, 29 and 30 for a medical procedure. Tiffany Gould will cover her hours.
- WORK SESSION: Goals typed up and passed out. Will work on expanding and prioritizing goals at next meeting.

NEXT MEETING: September 13th @ 6:30 PM

Meeting adjourned at 7:46 PM.